

## POLICY COMMITTEE

Category: *Optional*

Related Policies: BAAA &amp; BGAA

**DRAFT POLICY ONLY****ADOPTION NOTES –*****This text box, and all highlights within the policy should be removed prior to adoption.***

- (a) *As of January 24, 2020, this is a provisional sample policy only. NHSBA has not published it as part of the NHSBA sample policy manual, but provides it in response to specific district requests. It is intended to compliment Provisional Policy BGAA.*
- (b) *General – As with all sample policies, NHSBA recommends that each district carefully review this sample prior to adoption to assure suitability with the district’s own specific circumstances, internal coding system, current policies, and organizational structures. Highlighted language or blank, underscored spaces indicate areas which Boards must change/complete to reflect local personnel titles, policy references, duty assignments etc.*
- (c) *Withdrawn and earlier versions of revised policies should be maintained separately as permanent records of the District. Some districts maintain a “Repealed/Revised” section within their manuals.*

The Policy Committee is responsible for recommending policies and policy actions to the full Board for its consideration, including adopting new policies, revising existing policies and deleting/repealing obsolete policies.

- A. **Membership:** Voting members shall include [\_\_\_{number of } School Board members, the Superintendent/designee, and [\_\_\_\_\_{specify if any other ex officio} \_\_\_\_][specify if any others]. Only voting members shall be counted toward a quorum. Non-voting members may be determined or appointed by the Committee.
- B. **Purpose:** To review and research policies on a regular basis, or as directed by the School Board, and make proposals to the Board so as to insure their currency and relevancy.
- C. **Reporting:** The Committee will submit provide written reports to the full Board for consideration at regular Board meetings. The reports will include the Policy Committee's recommendations for new policies (including full text of policies/revisions to be considered for action by the Board), as well as recommendations for repeal of existing policies. Policy Committee reports shall also include any information requested by the full Board, and may include any other information deemed appropriate by the Policy Committee, such as (a) information regarding third party policy requests or suggestions, and (b) requests for further guidance from the Board with respect to such any policy related matters.
- D. **Limitation on Authority:** The Policy Committee has no authority other than to make proposals and recommendations to the Board as a whole. The Policy Committee may invite relevant personnel to their meetings for input and expertise relative to specific policy issues. Informational requests requiring administrative resources or time shall ordinarily be directed to the Superintendent from the Chair of the Policy Committee or such other person designated by a majority of the Policy Committee

## POLICY COMMITTEE

- E. **Right-To-Know Law:** As an advisory committee of the Board, the Policy Committee is subject to all pertinent provisions of RSA 91-A, including, without limitation, the requirements that all meetings be properly posted, held in public with appropriate minutes taken and made available at the SAU office within 5 days of the meeting.

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**District Policy History:**

First reading: \_\_\_\_\_

Second reading/adopted: \_\_\_\_\_

**District revision history:**

**Legal References:**

RSA 91-A, Access to Governmental Records and Meeting ("Right to Know").

**Legal References Disclaimer:** These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

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**When adopting this sample or variation of the same, a district should not include the NHSBA history or NHSBA policy notes appearing below. The district should, to the extent possible, include its own adoption/revision history, as well as the legal references and disclaimer as indicated above.**

NHSBA note: September 2019 This is a provisional sample policy only. It is not part of the NHSBA sample policy manual, but is offered to districts upon request. This provisional sample BDFa is intended to be used in connection with provisional sample policy BGAA. A district considering these policies should review its existing policies and revise accordingly to assure continuity.

w/p-update/Pol Updates/Working/B/BDFa Policy Committee 2019-9 (4)

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